

HFAML UNIT FUND

Asset Manager: HF Asset Management Limited
REPURCHASE/SURRENDER FORM
(Please read Terms and Conditions on reverse carefully)

(Please fill up the Form in BLOCK LETTERS)

The Managing Director & CEO
HF Asset Management Limited
138/1, Tejgaon Industrial Area
Dhaka-1208

For Office Use only
Registration No. HFUF/
Surrender No.

Date:

Dear Sir,

I/We
address
am/are the holder(s) of Units of HFAML Unit Fund. I/We, would like to surrender
Units (in word Units)
at the repurchase price of TK. per unit (prevailing on the surrender/repurchase date. In the case of SIP
holders, repurchase price of Tk. per unit at a premium of Tk. 0.10 per unit on prevailing repurchase
price offered to normal unit holders)

My/our surrender request is summarized below:

Sl.No.	Confirmation of Unit allocation No.	Number of Units Held	No. of Units	Units to be Surrendered	
				Repurchase Price Tk./Unit	Total Surrender value

I/We, attach herewith the above-mentioned Confirmation of Unit Allocation(s). I/We have read the terms & conditions on reverse/Page-2. Please issue an account payee cheque in favor of me/us or BEFTN for total surrender amount and issue a Confirmation for balance units, if any.

Signature of Principal Unit Holder

Signature of Joint Unit Holder

Witness:

1. Signature: Date:

Name:

Father's/Husband's Name:

Address:

NID No:

2. Signature: Date:

Name:

Father's/Husband's Name:

Address:

NID No:

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Checked and Verified by (Name):

Signature: Date:

HFAML UNIT FUND

Asset Manager: HF Asset Management Limited

TERMS & CONDITIONS

1. The Units of HFAML Unit Fund, hereinafter referred to as the Fund, may be bought and surrendered through HF Asset Management Limited (HFAML) and authorized selling agents appointed by HFAML from time to time.
2. Any number of Units may be surrendered on all business days except last business day of the week and during the book closure period / record date of the Fund.
3. Surrender of any quantity of units is allowed without any additional cost both for individuals and institutions. Upon partial surrender, the unit holder will be issued with a new Confirmation of Unit Allocation representing the balance of his/her Unit Holding.
4. Unit holder is required to attach the Confirmation of Unit Allocation Letter(s) he /she / the institution wants to surrender along with this surrender form.
5. After verification of authenticity of Confirmation of Unit Allocation Letter(s), account payee cheque for surrender amount will be issued in favor of unit holder within maximum of seven (7) working days. In case of joint holding, surrender amount will be paid in favor of Principal holder through A/C payee cheque/BEFTN
6. SIP investors can surrender after maturity at a premium of Tk. 0.10 per unit on prevailing repurchase/surrender price offered to normal unit holders.
7. If SIP investors fail to pay more than two installments consecutively, the premium offered at the time of surrender on maturity will not be applicable for them.
8. If SIP investors want to terminate or discontinue the SIP before 2(two) years, 1% discount from the repurchase/surrender price will be applicable on total accumulated invested amount on the date of cancellation of scheme.

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Cheque No: Date: Amount Tk.: (in words:
.....) Bank: Branch:
..... issued in favor of Mr./Mrs./Ms./M/S.

For balance Units (if any).

Registration No. : HFUF/ Surrender No.:
No. of Units.: Confirmation of Unit Allocation No.:

Seal and Signature of Issuing Officer

Received cheque and/or Confirmation of Unit Allocation (if any) as mentioned above.

Signature of Principal Holder
Date:

Signature of Joint Holder
Date:

Acknowledgement
REPURCHASE/SURRENDER

Receipt No. Date:

Received the Confirmation of Unit Allocation for surrender/partial surrender as mentioned below :

Registration No. HFUF/

1. Confirmation of Unit Allocation No. Quantity Surrendered Quantity

Surrender No:

Issuing Officer
Signature, Date & Seal

Authorized Signature
(Name & Designation)

www.hfassetmanagement.com