

# HFAML SHARIAH UNIT FUND

Asset Manager: HF Asset Management Limited

## REPURCHASE/SURRENDER FORM

(Please read The Terms and Conditions on reverse carefully)

PLEASE FILL UP THE FORM IN BLOCK LETTERS

### The Managing Director & CEO

HF Asset Management Limited  
House # CEN(B)-11, Road#99, Gulshan-2,  
Dhaka-1212

### FOR OFFICE USE ONLY.

Registration No.: HFSUF/.....

Transfer No:.....

Date: DD / MM / YYYY

Dear Sir,

I/We, .....  
address.....  
am/are the holder(s) of ..... Units of HFAML Shariah Unit Fund. I/ We, would like to  
surrender ..... Units (in word..... Units)  
at the repurchase price of TK. .... per unit as declared by the Asset Manager on DD / MM / YYYY. My/our  
surrender request is summarized below:

SL No.	Confirmation of Unit Allocation No.	Number of Units held	Units to be Surrendered		
			No. of Units	Repurchase Price Tk. (Per Unit)	Total Surrender Value Taka

I/ We, attach herewith the above-mentioned Confirmation of Unit Allocation(s). Please issue an account payee cheque in favor of  
me / us for total surrender amount and issue a Confirmation for balance units, if any.

\_\_\_\_\_  
Signature of Principal Holder/  
Authorized Person

\_\_\_\_\_  
Signature of Joint Holder/  
Authorized Person

### Witness:

1. Signature: ..... Date: DD / MM / YYYY  
Name: .....  
Father's/Spouse Name: .....  
Address: .....  
NID No: .....
2. Signature: ..... Date: DD / MM / YYYY  
Name: .....  
Father's/Spouse Name: .....  
Address: .....  
NID No: .....

## TERMS AND CONDITIONS

1. The Units of HFAML Shariah Unit Fund, hereinafter referred to as the Fund, may be bought and surrendered through HF Asset Management Limited (HFAML) and authorized selling agents appointed by HFAML from time to time.
2. Any number of Units may be surrendered on all business days except Thursday and during the book closure period / record date of the Fund.
3. Surrender of any quantity of units is allowed without any additional cost both for individuals and institutions. Upon partial surrender, the unit holder will be issued with a new Confirmation of Unit Allocation representing the balance of his/her Unit Holding.
4. Unit holder is required to attach the Confirmation of Unit Allocation Letter(s) he /she / the institution wants to surrender along with this surrender form. For institution, authentic paper to be submitted along with surrender form.
5. After verification of authenticity of Confirmation of Unit Allocation Letter(s), account payee cheque for surrender amount will be issued in favor of unit holder within maximum of seven (7) working days. In case of joint holding, account payee cheque will be issued in favor of principal holder.
6. Unit holder is required to attach the Confirmation of Unit Allocation Letter(s) he/she/the institution wants to surrender along with this surrender form.
7. After verification of authenticity of surrender form (including DP40 Report) account payee cheque/ BEFTN for surrender amount will be transferred / made in favor of unit holder within maximum of 7 (seven) working days. In case of joint holding, account payee cheque / BEFTN will be issued / made in favor of principal holder.

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Cheque No: ..... Date: DD / MM / YYYY Tk.: .....  
(in words: .....)  
Bank: ..... Branch: .....  
issued in favor of Mr./Mrs./Ms./M/S.....

For balance Units (if any).....  
Registration No. : HFSUF/ ..... Surrender No.: .....  
No. of Units. : ..... Confirmation of Unit Allocation No.: .....

Checked and Verified by (Name):

.....

Signature

Date: DD / MM / YYYY

Seal and Signature of

Issuing Officer

Received cheque and/or Confirmation of Unit Allocation (if any) as mentioned above.

Signature of Principal Holder/  
Authorized Person

Date: DD / MM / YYYY